**Fleetwood in Bloom**

**Committee Meeting – Wednesday 11th October at 7pm**

**In the Office at 122 Poulton Road**

**Minutes**

**17** **Cllr** **C Raynor opened the** **meeting**. *She welcomed all in attendance, Cllr Cheryl Raynor (chair), Cllr Harry Swatton & Cllr Jayne Martin.*

1. **Apologies** *received from CEDO, Lauren Harrison & Cllr Mary Strizaker.*

**19 To record Disclosable Pecuniary Interests from members (including their spouses, civil partners, or partners) in any item to be discussed. Committee members MUST NOT make representations or vote on the matter therein. *Chairman*** *None.*

**20 To record Other (Personal or Prejudicial) Interests from members in any item to be discussed. Committee members should state if they need to bar themselves from discussion and voting on any related matters. *Chairman****. None.*

**21 To consider and approve the minutes of the Fleetwood in Bloom committee meeting of 29 August 2023 and for the chairman to sign them (enclosed). *All*** *Approved.*

1. **To remind all members to take note of the standing guidance at appendix A below. *Chairman*** *Noted by all present.*
2. **Accounts - to note the budget sheet, to be forwarded by the Clerk.** ***All*** *Once the sheet is forwarded it will be noted by those present.*
3. **To discuss the plan for planting in 2024, to include consideration of the quote from Laburnum Nurseries (LN) *All*. Also, to update the meeting with any advice sought from LN re the best plants for windy areas.** ***Cllr Martin*** *Cllr Martin met with Laburnum Nurseries to discuss a planting plan. All the plants in the main planters will be pollinators and suitable for coastal planting. A quote of approximately £1,100 plus vat was approved.*
4. **To discuss Ideas for involving community groups/schools for 2024. *All*** *Cllr Harry Swatton distributed a list of ideas for involving community schools . Action by Cllrs Martin, Swatton and CEDO Lauren Harrison.*
5. **To update the meeting re the advice from the gardening group located at Fleetwood Memorial Park. *Cllr Martin*** *Cllr Martin visited the gardening group and was advised the Tete a Tete bulbs should be ok but the Red Riding Hood tulips might not. As we are aiming for sustainability it was decided that all the bulbs would be replanted and see what grows in spring.*
6. **To update the meeting re the purchase of plants from The Plant Place for all 3 bloomer boats. *Cllrs Martin and Swatton*** *Cllrs Martin and Swatton provided the following costings for the three bloomer boats. St Wulstan’s £262.79, Fire Station £251.28, West Way £224.76, Total £738.83.*
7. **To update the meeting re the requirements by SASS for the boat near the log cabin and to consider and approve any spend/actions. *Cllr Martin*** *Cllr Martin has been liaising with the ladies of SASS. Ideally, they would like a budget for most of the plants to be replaced. Once the ladies have cleared the boat of any plants that need replacing a budget will be agreed to replace the plants by the committee of FIB. Action to be discussed at next FIB committee meeting.*

1. **To update the meeting re the unsightly bedding areas on Albert Street following contact with Regenda. *Cllr Martin*** *Cllr Martin was informed by residents on Albert Street that the planters are maintained by Wyre Council.*
2. **To discuss and choose a theme/design for our entry to the Christmas Tree Festival.** ***All*** *A design was suggested by Cllr Martin and agreed by all present. A budget of approximately £60 was agreed. Action by Cllr Martin.*
3. **To consider and approve credits for volunteers. *Cllr Martin*** *Not discussed. To be added to the next agenda. Action by CEDO, Lauren Harrison to share information on the scheme.*
4. **Items for discussion at next meeting. *All*** *Cllr Swatton – new planter displays for Rossall Ward & Park Ward. Artificial planting for winter, to include wall planters around town.*

*Cllr Martin to update on planting polyanthus and spring bulbs. Update on entry to the Christmas tree festival. Discuss if Wyre Council should be approached regarding Albert Street planters and perhaps involving gardening groups from Primary schools.*

1. **To agree a date and time for next meeting. *Chairman*** *8TH NOVEMBER 2023 at 6PM.*

**The press and public are welcome to attend all committee meetings of Fleetwood Town Council.**

**APPENDIX A – STANDING GUIDANCE FOR FLEETWOOD IN BLOOM COMMITTEE BUSINESS.**

1. All decisions resulting in actions to be taken by council staff or individual members to be made from an agenda item, approved by majority vote, and brought in good time to carry out the committee’s request.
2. Action points may be given to office staff directly. Any actions for other individuals who are not committee members should be taken by a member to approach that person, i.e.: "The chairman to ask Cllr XX to assist with seeking volunteers for planting”
3. Any financial or legal issues to be discussed and agreed on in an open and publicly accessible meeting of the committee. Decisions on these matters cannot be made by e-mail or in private meetings. Any issues or uncertainties should be referred to the clerk for advice.
4. All proposals involving a cost of over £300 normally require at least 3 quotes to be obtained, and sufficient time must be allowed for staff to obtain these quotes for the committee to consider. Committee members should discuss with the clerk who will be happy to provide advice on the way forward.